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24 March 1971

MEMORANDUM FOR: Chairman, Agency Task Force  
on Reports Reduction

SUBJECT : Reduction Goals

The Intelligence Directorate goal for reduction of administrative report costs will be met by:

1. Reducing the cost of an FBIS Production Group Production Report by [ ] and,

25X1

2. Streamlining some procedures for preparing responses to the Program Call throughout the Directorate, thereby reducing the cost by at least \$4 thousand.

7P



25X1

DD/I Planning Officer

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